The University of Southern Mississippi

Request for Undergraduate Major/Minor Course Substitution

Note: A current DPR and documentation must be attached to this request form.

Steps to complete this form:
1) This is a fillable form and should be typed; handwritten forms will not be accepted. Can request up to two courses per form.
2) Attach all external supporting documentation (i.e., course descriptions, syllabus, etc.)

<table>
<thead>
<tr>
<th>Student Name</th>
<th>EMPLID</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major</td>
<td>Minor</td>
<td>Catalog Year</td>
</tr>
<tr>
<td>Has the student filed for graduation?</td>
<td>If yes, for what term?</td>
<td>College</td>
</tr>
</tbody>
</table>

**SUB #1**

<table>
<thead>
<tr>
<th>Required Course</th>
<th>Substitute Course</th>
<th>Is substitute course a transfer course?</th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes, name of transfer institution</td>
<td>What is the title of the course requested as a substitute?</td>
<td></td>
</tr>
</tbody>
</table>

**In this space, please indicate the justification for the request.**

**SUB #2**

<table>
<thead>
<tr>
<th>Required Course</th>
<th>Substitute Course</th>
<th>Is substitute course a transfer course?</th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes, name of transfer institution</td>
<td>What is the title of the course requested as a substitute?</td>
<td></td>
</tr>
</tbody>
</table>

**In this space, please indicate the justification for the request.**

**Major Adviser Signature**

Date

☐ Approved
☐ Denied

**Major Chair Signature**

Date

☐ Approved
☐ Denied

**Major Dean Signature**

Date

☐ Approved
☐ Denied

**ACA/SSC Signature**

Date

☐ Processed by ACA